

Starting Initiatives

Purpose: *To help education groups that want support within the Education Outreach of CSEA be successful. In order for a group to be successful it must show that it can be sustainable. CSEA can only help so much in terms of its resources including but not limited to money and people, thus providing tasks to help layout a stable foundation for the education group.*

Tasks

- ❑ Who: People involved
 - What is the target audience ?
 - Eg: elementary, middle, high school
 - Will mentors be needed? If so how many?
 - What roles are needed for the group besides mentors?
 - Marketing, Graphics, Logistics, etc
 - Have you had any professionals within the field help?

- ❑ What: Mission Statement
 - What is the purpose of the education group?
 - What goal does the group hope to accomplish?

- ❑ When: Schedule
 - How frequently will the group meet?
 - Eg: once a week, monthly, etc
 - When will updates/feedback occur?
 - Are there any significant events that may need reservation for dates?

- ❑ Where: Location(s)
 - Where will the group be meeting?
 - Eg: specific school, campus
 - Will the group need a place for storage?

- ❑ Why: Authenticity
 - What makes this education group different from already established ones?
 - Will this be the first group in Lincoln?
 - What distinguishes the group and its work from the rest?

- ❑ How: Logistics
 - What is your proposed budget for the year?
 - Outline a google sheet/table with columns for:
 - Name of supplies, quantity, unit price, total, source for supply information
 - What is the group's timeline?
 - Have approximate dates for preparation tasks like finding mentors and implementation tasks like first day of launching